Org. Process Assets

Business Need

Business Case

List, Roles, Responsib.

Reqs. Mgmt Plan

Solution Scope

Eliciting requirements is a key task in business analysis because the requirements serve as the foundation for a solution to the business needs. BA shall ensure that the business requirements are complete, clear, correct, and consistent.

Elicitation Results

Stakeholder Concerns (confirmed)

Reqs Stated & Confirmed

Supporting Materials

All, PM

Clarify Scope
Schedule Resources
Notify Stakeholders

BA Plan (BAP&M)
Business Need (EA)
Business Case (EA)
Solution Scope (EA)
Stakeholder List, Roles, Responsibilities (BAP&M)

Brainstorming
Document Analysis
Focus Groups
Interface Analysis
Interviews
Observation
Prototyping
Reqs Workshops
Survey/Questionnaire

Cust, Domain SME, End User, Supplier, Sponsor
Implementation SME, Oper. Support, PM, Tester
Regulator

Business Need (EA)
Business Case (EA)
Solution Scope EA
Stakeholder List, Roles, Responsibilities (BAP&M)
Reqs Mgmt Plan (BAP&M)
Org. Process Assets

Trace Reqs
Capture Reqs Attributes
Metrics (actual duration)

Brainstorming
Document Analysis
Focus Groups
Interface Analysis
Interviews
Observation
Prototyping
Reqs Workshops
Survey/Questionnaire
Data Dictionary & Glossary

Prepare for Elicitation

Scheduled Resources

Supporting Materials

Conduct Elicitation

Elicitation Results

BA

Define Business Need (EA)
Prioritize Reqs (RA)
Specify & Model Reqs (RA)
Define Transition Reqs (SA&V)

Reqs (Stated&Unconfirmed)

Define Business Case (EA)
Define Assumptions & Constraints (RA)
Assess Org. Readiness (SA&V)

Stakeholder Concerns (unconfirmed)

Brainstorming
Document Analysis
Focus Groups
Interface Analysis
Interviews
Observation
Prototyping
Problem Tracking
Survey/Questionnaire

Document Results

Reqs (Stated&Unconfirmed)

Stakeholder Concerns (unconfirmed)

Confirm Elicitation Results

Reqs (Stated&Confirmed)

Define Business Need (EA)
Prioritize Reqs (RA)
Specify & Model Reqs (RA)
Define Transition Reqs (SA&V)

Stakeholder Concerns (Confirmed)

Define Business Case (EA)
Define Assumptions & Constraints (RA)
Assess Org. Readiness (SA&V)

Interviews
Observations

Any

LEGEND

Inputs		Outputs	
External Areas		Task	
Elements		Techniques	
Stakeholders		External Artifact	

The term BABOK® is a registered trademark of IIBA®.

Aotea STUDIOS

www.aoteastudios.com